



## APPLICATION FOR USE OF A TRANSLATION DICTIONARY DUE TO ENGLISH AS A SECOND LANGUAGE

### Instructions:

- A. Who Should File the Application:** Candidates seeking an English translation dictionary as an accommodation due to English as a second language should complete this application. English translation dictionaries accommodation is only available for the Electrology & Mental Health Counselor exams. Candidates seeking accommodation due to disability or religious conflicts should not complete this application. Please request an Americans with Disabilities Act (ADA) Accommodation application or an application for special testing accommodations due to a religious conflict.
- B. Application Submission Deadline:** Completed applications should be submitted at least forty (40) days prior to the examination for which you are requesting special testing accommodations or by the final published application deadline (month and year) for the examination that you are requesting an accommodation. If submitted with less than sixty (60) days until the examination or after the application deadline, accommodations will not be provided.
- C. Required Documentation:**
- Application and
- A letter from a state university, language department, stating your native language and that you need assistance from a translation dictionary. The letter must be on university letterhead from a professor that teaches your native language.
- D. Review:** A review of each application will be completed after receipt of each submission. The department will defer the review of each application until all necessary documentation is completed and submitted.
- E. Type or Print All Information on the Application.** Do not leave sections blank, insert “N/A” if the section does not apply.
- F. Mailing information:**  
Submit your application and any supplemental documentation you are sending with your application to the following address:

Department of Health  
Division of Medical Quality Assurance  
ATTENTION: ADA Accommodations  
4052 Bald Cypress Way, Bin # C-91  
Tallahassee, FL 32399-3250

**Note: Do not send your application for special testing accommodations to the board office. Do not mail your application for licensure or examination to this address because this will delay action on your application.**

**APPLICATION  
FOR USE OF A TRANSLATION DICTIONARY  
DUE TO ENGLISH AS A SECOND LANGUAGE**

**PERSONAL DATA**

1. Name: \_\_\_\_\_  
First
Middle
Last

2. Mailing Address: \_\_\_\_\_  
Street
Apt. Number

\_\_\_\_\_

City
State
Zip Code

3. Phone Number: (\_\_\_\_) \_\_\_\_\_ (Mobile) (\_\_\_\_) \_\_\_\_\_ (Work)

**EXAMINATION FOR WHICH ACCOMMODATION IS REQUESTED**

1. Profession: \_\_\_\_\_

2. Month / Year of Exam: \_\_\_\_\_

3. Name of the Examination (check all those that pertain and identify by name):

- \_\_\_ (1) Laws and Rules
  
- \_\_\_ (2) National
  - \_\_\_ (a) Practical \_\_\_\_\_
  - \_\_\_ (b) Written \_\_\_\_\_
  - \_\_\_ (c) Specialty (ies) (if applicable): \_\_\_\_\_
  
- \_\_\_ (3) State Exam
  - \_\_\_ (a) Practical \_\_\_\_\_
  - \_\_\_ (b) Written \_\_\_\_\_
  - \_\_\_ (c) Specialty (ies) (if applicable): \_\_\_\_\_
  
- \_\_\_ (4) Other (explain): \_\_\_\_\_

**NATURE OF REQUEST**

1. What is your native language? \_\_\_\_\_

2. What accommodations are you requesting? (attach a separate sheet if necessary)

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

**REQUIRED LETTER**

1. Attach a letter from a state university, language department, stating your native language and that you need assistance from a translation dictionary. The letter must be on university letterhead from a professor that teaches your native language.

**CERTIFICATION / AUTHORIZATION**

I certify that the above information is true and accurate. If the test accommodations granted to me include a deviation from the standard testing time schedule, I agree that, from the time I begin the examination until I have completed it, I will not communicate in any way, to the extent possible, with any other individuals taking the examination and I will not communicate in any way with any such individuals about the content of the examination.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## APPROVED DICTIONARIES

IF A CANDIDATE BRINGS A DICTIONARY TO THE EXAMINATION THAT IS NOT ON THE LIST, THAT CANDIDATE WILL NOT BE PERMITTED TO USE THAT DICTIONARY. DICTIONARIES WILL BE INSPECTED AT THE TEST SITE.

Name	Publisher
ARABIC PRACTICAL DICTIONARY	Hippocrene Books, Inc.
CHINESE PRACTICAL DICTIONARY	Hippocrene Books, Inc.
DUTCH CONCISE DICTIONARY	Hippocrene Books, Inc.
DUTCH STANDARD DICTIONARY	Hippocrene Books, Inc.
FILIPINO CONCISE DICTIONARY	Hippocrene Books, Inc.
FINNISH CONCISE DICTIONARY	Hippocrene Books, Inc.
WEBSTER'S NEW WORLD FRENCH DICTIONARY	MacMillan, Inc.
WEBSTER'S NEW WORLD GERMAN DICTIONARY	MacMillan, Inc.
GREEK CONCISE DICTIONARY	Hippocrene Books, Inc.
WEBSTER'S NEW WORLD HEBREW DICTIONARY	MacMillan, Inc.
HUNGARIAN CONCISE DICTIONARY	Hippocrene Books, Inc.
WEBSTER'S NEW WORLD ITALIAN DICTIONARY	MacMillan, Inc.
JAPANESE CONCISE DICTIONARY	Hippocrene Books, Inc.
KENKYUSHA'S NEW POCKET ENGLISH-JAPANESE DICTIONARY	French & European Publications, Inc.
KOREAN STANDARD DICTIONARY	Hippocrene Books, Inc.
KOREAN PRACTICAL DICTIONARY	Hippocrene Books, Inc.
LITHUANIAN CONCISE DICTIONARY	Hippocrene Books, Inc.
PERSIAN STANDARD DICTIONARY	Hippocrene Books, Inc.
POLISH PRACTICAL DICTIONARY	Hippocrene Books, Inc.
POLISH PRACTICAL DICTIONARY (American Edition)	Hippocrene Books, Inc.
POLISH STANDARD DICTIONARY	Hippocrene Books, Inc.
PORTUGUESE PRACTICAL DICTIONARY	Hippocrene Books, Inc.
COLLINS GEM PORTUGUESE DICTIONARY	HarperCollins, Inc.
ROMANIAN STANDARD DICTIONARY	Hippocrene Books, Inc.
RUSSIAN STANDARD DICTIONARY	Hippocrene Books, Inc.
RUSSIAN CONCISE DICTIONARY	Hippocrene Books, Inc.
RUSSIAN COMPREHENSIVE DICTIONARY	Hippocrene Books, Inc.
SERBO-CROATIAN PRACTICAL DICTIONARY	Hippocrene Books, Inc.
WEBSTER'S NEW WORLD SPANISH DICTIONARY	MacMillan, Inc.
THAI HANDY DICTIONARY	
ENGLISH-TURKISH COMPREHENSIVE DICTIONARY	
ENGLISH-UKRAINIAN STANDARD DICTIONARY	
ENGLISH-VIETNAMESE STANDARD DICTIONARY	

## PUBLISHER INFORMATION

Name	Contact Information
<b>French &amp; European Publications, Inc.</b>	Rockefeller Center Promenade 610 5 <sup>th</sup> Ave New York, NY 10020-2479 Phone: (212) 581-8810 Fax: (212) 265-1094
<b>HarperCollins, Inc.</b>	1000 Keystone Industrial Park Scranton, PA 18512-4612 Phone: 1-800-242-7737
<b>Hippocrene Books, Inc.</b>	171 Madison Ave. New York, NY 10016 Phone: (718) 454-2360 Fax: (718) 454-1391
<b>MacMillan, Inc.</b>	100 Front St. Box 500 Riverside, NJ 08075-7500 Phone: 1-800-428-5331

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