COVID-19 Updates Regarding Vaccine Reporting and CDC Guidelines
February 15, 2021

COVID-19 Vaccine Reporting Requirements

Florida Department of Health, Emergency Rule 64DER20-43, Florida Administrative Code, requires all enrolled COVID-19 vaccine providers to report vaccination data in Florida SHOTS within **24 hours** of administration. The following data elements are required when reporting:

(1) Administered at location: facility name/ID	(12) MVX (manufacturer)
(2) Administered at location: type	(13) Recipient address
(3) Administration address (including county)	(14) Recipient date of birth
(4) Administration date	(15) Recipient name
(5) CVX (Product)	(16) Recipient sex
(6) Dose number	(17) Sending organization
(7) IIS recipient ID	(18) Vaccine administering provider suffix
(8) Recipient race	(19) Vaccine administering site (on the body)
(9) Recipient ethnicity	(20) Vaccine expiration date
(10) IIS vaccination event ID	(21) Vaccine route of administration
(11) Lot number: unit of use and/or unit of sale	(22) Vaccination series complete

Importance of COVID-19 Vaccine Reporting

To further state and federal government response efforts, the Florida Department of Health, the U.S. Department of Health and Human Services, and the Centers for Disease Control and Prevention (CDC) utilize data from COVID-19 vaccine data sources in order to rapidly assess patterns of vaccination among the population; identify pockets of under-vaccination; assist in determining vaccine resource allocation; monitor vaccine effectiveness and safety; assess spectrum of illness, disease burden, and risk factors for severe disease and outcomes; and help to understand the impact of COVID-19 on the healthcare system and communities. (See publication from the National Academies of Sciences, Engineering, and Medicine– *Framework for Equitable Allocation of COVID-19 Vaccine*, available at www.ncbi.nlm.nih.gov/books/NBK564086/)

Electronic Health Record Software

Facilities that transmit data to Florida SHOTS through their electronic health record software must ensure that any necessary updates are made to relevant software programs so that COVID-19 vaccine reporting data are transmitted to the Florida SHOTS system in a timely and accurate manner.

Contact Information

If you have any questions regarding COVID-19 vaccine reporting, please reach out to the Florida SHOTS Help Desk by email at flshots@flhealth.gov or by phone at 850-412-5801. Regular business hours are Monday-Friday, 8:00 A.M.–5:00 P.M. EST.

For updates about the COVID-19 vaccine administration and distribution efforts from Governor Ron DeSantis, please visit FDOH COVID-19 Vaccines in Florida Webpage. The Florida Department of Health provides a daily COVID-19 vaccine report available at FloridaHealthCOVID19.gov.

Reporting Adverse Events

The Vaccine Adverse Event Reporting System (VAERS) is a national vaccine safety surveillance program run by CDC and the Food and Drug Administration (FDA). VAERS serves as an early warning system to detect possible safety issues with U.S. vaccines by collecting information about adverse events (possible side effects or health problems) that occur after vaccination. For additional information, please see https://www.cdc.gov/vaccinesafety/ensuringsafety/monitoring/vaers/.

Updated Health Care Provider Telephone Conference Call Information

Beginning Tuesday, February 23, 2021, the health care provider telephone conference call will be held monthly, the fourth Tuesday of each month, at 5:30 p.m. Participants are asked to email questions in advance to Provider.COVID19@flhealth.gov no later than close of business on the Monday preceding the call. All participants will be muted during these calls to help streamline information delivery. The State Surgeon General, Dr. Scott A. Rivkees, will provide updates from the Department of Health on the COVID-19 response efforts and address questions submitted from health care providers. This call is not transcribed or recorded. If you are interested in joining this monthly telephone conference call, please see the updated call-in information below:

Date: Fourth Tuesday of every month
Time: 5:30 p.m., ET
Call-In Number: 888-585-9008
Conference Room ID: 208-305-233
Submit Questions in Advance: Provider.COVID19@flhealth.gov